

**Heatherwood Association
Board of Directors Meeting Minutes
April 4, 2011**

Meeting called to order by President Barb Shoffner at 5:31 p.m.

Present: Barb Shoffner, Aaron Stoliker, Deb Wilson, Matt Swan, Dave Patera and Fran Kowalski (Property Manager)

- Agenda was approved with no additions
- March 7, 2011 meeting minutes were approved (motion by Deb, supported by Barb - all ayes)
- President Report
 - o Spring newsletter priorities were reviewed. Articles are required by April 8* with a projected mailing date of April 29th. (Aaron - community concerns; Dave - Pittsfield Township millage proposal for fire and police; Deb — spring walk; Matt - financials; Fran — Associa programs)
- Secretary Report
 - o Meeting minutes have been updated on the website
- Treasurer Report
 - o Financials will be emailed when ready
- Landscape Committee Report (Anita McDermott)
 - o None
- All Arbor quote for steel fencing was approved (motion by Barb, supported by Deb - all ayes); requested a photo or link of quoted fence
- AG Maintenance quote for five (5) doors and two proximity card readers were approved; one reader at front entrance and one at rear entrance — AG also provides monitoring - they will send me a quote and some information on the reader system
- Each co-owner will receive one key card; one additional card will be available for \$25.00 each. Any cards that are lost are also \$25.00 each
- Board approved repairing the gas grill for approximately \$77.00 in parts plus labor and tax; Robert and Joe to check the grill when they are on the premises to make certain the gas is turned off
- Board approved replacing current bathroom tissue holders with jumbo ones (motion by Deb, supported by Barb - all eyes)
- Board approved replacing the outdoor clock at the cabana
- Pool will be opened May 27th and closed for the season on September 6th - pool hours are from 9:00 a.m. until 10:00 p.m.
- Spring Walk is scheduled for Saturday, May 14th weather permitting; otherwise Saturday, May 21st

Action Items:

- Fran to contact C & Q Painting and have them do touch up painting after new doors are installed and check other areas in the bathrooms
- Fran to order pool signs based on information provided by Barb (relating to

current pool rules and regulations) (motion by Matt, supported by Deb — all eyes)

- Fran to order sign for grill that says gas only no charcoal
- Fran to check with CAU insurance agent to see if there is a cancellation fee (also see attached AIAI insurance terms)
- Fran to check with Hutzl Plumbing regarding the invoices for 1360/1370 to see if the costs are to be billed back to the co-owner (still waiting for more information)

Tabled:

- A & H proposals regarding Irrigation Adjustments tabled until areas are assessed during the spring walk in May

Meeting adjourned at 6:35 p.m. Motion by Wilson, supported by Stoliker — all ayes. The next meeting will be held on Monday, May 2, 2011 at 5:30 p.m.