

Heatherwood Association
Board of Directors Meeting Minutes
June 6, 2011

Meeting called to order by President Barb Shoffner at 5:27 p.m.

Present: Barb Shoffner, Aaron Stoliker, Deb Wilson, Matt Swan, Dave Patera and Fran Kowalski (Property Manager)

Meeting Notes:

- Agenda was approved with no additions
- May 2, 2011 meeting minutes were approved (motion by Barb, supported by Deb - all ayes)
- President Report
 - o Reviewed accomplishments year to date
 - o Annual Meeting is scheduled for September 26
- Vice-President Report
 - o Nothing to report
- Secretary Report
 - o Nothing to report .

Treasurer Report

- o Approved audit information and emailed approval to Myler o
No comments on the May 2011 financial reports
- Landscape Committee Report (Barb Shoffner reporting for Anita McDermott)
 - o Brandon from A & H is to provide a quote to repair the ravine o Fran to contact Justin from Lodi Farms regarding the trees that were planted last year
- Parking discussion - Barb and Aaron will continue to patrol guest parking and make note of violations. Barb will set up a "Dropbox" account that will allow everyone to share the file (done). Every violation will result in a letter and progressive fine; violator will have ten days to comply; failure to comply after the final notice will result in towing the vehicle.
- Spring Walk - Barb will personally contact units 143 and 49. Barb will also review the spring walk data sheet and enter comments for implementation by Fran, Anita or contractors (done - revised listing attached)
- Kramer-Triad is closer to obtaining permission from the State to run license plates numbers; waiting for bond approval

Action Items:

- Barb will discuss landscaping plan with Anita (done - see attached)
- Fran to see if there is a satellite modification form on file for unit 66.
- Fran to send letter to unit 117 to turn outside spigot on (sent email)
- Fran to contact Pools by Poye to make certain they leave the trash container at the pool and only put the trash bags at the curb for pick up (done)
- Fran to assemble a stake sign for announcing the annual meeting using the stand in the garage
- Barb to contact Eric at Desine regarding the recommendation for Building 8 to remedy water seeping into the road. Also the curb (Millbrook by the hydrant) may be redone by Nagle for ~ \$1K when they come in for warranty work. Motion to approve by Matt, supported by Deb.

- Board is not interested in any of the proposals from A & H and Desine with the exception of the above two items
- Other action items are listed on the Site Walk summary and in process by Fran

Tabled:

- Desine's recommendation for the water seeping into the road at Building 8 was to have the irrigation sprinkler head checked by the driveway at building #8 to assure it is operating properly (Tabled at this time)

Motion to adjourn to the executive session by Deb, supported by Barb - adjourned to executive session at 7:15 p.m.

No meeting in July - the next meeting will be held on Monday, Aug. 1 at 5:30 p.m.