

**Heatherwood Association
Board of Directors Meeting Minutes
March 2011**

Meeting called to order by President Barb Shoffner at 5:31 p.m.

Present: Barb Shoffner, Aaron Stoliker, Deb Wilson, Matt Swan and Fran Kowalski
(Property Manager)

Absent: Dianna Bomis

Meeting Notes:

- Agenda was approved with no additions.
- January 17, 2011 meeting minutes were approved with one deletion. Motioned by Wilson, supported by Swan all ayes.
- President Report
 - o Barb will be attending the CAI Conference on March 11th at the Rock Financial (now Suburban Collection) Showplace in Novi.
 - o Matt made a motion to reimburse Barb for mileage, supported by Debbie -all ayes
- Secretary Report
 - o No comments
- Treasurer Report
 - o Make certain the water bill is being paid within terms to receive the 10% discount (that discount is not mentioned on the invoices)
 - o Doody Calls - is it possible to have the service decreased to every other week (see action item below)
- Landscape Committee Report (Anita McDermott)
 - o Landscape proposal - fertilizer and weed control should not have been included in proposal. Rock landscaping (\$960) and budget variance (\$1,665) will make up the difference. Other items on the proposal were approved except perhaps just one park bench will be purchased this year. Barb to forward bench information to Anita (done). Motion to approve by Wilson, supported by Swan, all ayes.
- Pool will be opened May 27 and closed for the season on September 6
- Spring Walk is scheduled for Saturday, May 14 weather permitting; otherwise Saturday, May 21
- Annual Meeting is scheduled for Monday, September 26 at the Weatherstone Clubhouse
- Spring Newsletter - need articles by April 8; send to all co-owners and residents by April 30. Aaron to address board concerns in the newsletter in lieu of standard reminders
- Towing issues - continue to use forms and not purchase tags

Action Items:

- Anita to check with Justin at Lodi Farms regarding the condition of the trees that were planted last year and his suggestions on mulching around the trees
- Fran to provide Anita with a set of pool and garage keys .
- Barb to contact Desine to evaluate the pavement, concrete collars and drainage that was done last fall (done)

- Fran to contact Ken Cousino at ETC to check the cost of the shingles for the 2011 roofing project and solidify the quote for 2011
- Fran to order the balance of the mailbox pedestals for \$80.00 each plus installation. Please note that the USPS maintenance tech said he would not assist in replacing the pedestals (this means the pedestals will need to be mounted from the outside). He still maintains that the entire mailbox stand should be replaced once it "hits the ground". We asked the post office for some type of documentation that states that this requirement has been in place since 2006 and so far I have not received anything
- Fran to check with Hutzal Plumbing regarding the invoices for 1360/1370 to see if the costs are to be billed back to the co-owner
- Fran to check with Doody Calls to see if the trash bags are full every week or if we can have a biweekly service if it's available
- Fran to contact contractors that provided quotes for the pool fence installation and see if the quoted pricing is still valid. The Board would like to see this project completed prior to the pool opening on May 27

Tabled:

- Pool Signs
- A & H proposals regarding Irrigation Adjustments tabled until areas are assessed during the spring walk in May

Meeting adjourned at 8:20 p.m. Motion by Wilson, supported by Stoliker - all ayes.

The next meeting will be held on Monday, April 4th at 5:30 p.m.